



YWCA JUMP is an exciting program for newcomer women, girls and gender-diverse people over the age of 13, who are permanent residents, convention refugees or live-in caregivers with temporary work permits. *(Must provide documentation of record of landing.)*

222 Dixon Road, Suite 207 | Etobicoke, ON M9P 3S5
416.964.3883 | ywcatoronto.org/jump |     

TIK TALK DISCUSSION: WORKING IN ADMINISTRATIVE ROLES

An invitation to newcomer women to meet & connect



Picture credit:
careerquest.edu

September 28, 2021 | 10:30a.m.-noon | Virtual Session
LIVE on ZOOM [Click here to register](#)

Newcomer women are welcome to join this Zoom session in an informal discussion about working in the clerical and administration sector in support roles.

If you are considering a career or looking for work in this sector, join us and share your experiences with other newcomer women. Through conversation and activities, we will explore the opportunities and challenges of professionals and workers in this field.

Our guest presenters will discuss their personal journey and answer any questions you may have about working in clerical and administrative roles in a variety of workplace settings.

Please note that due to funding criteria we are unable to serve Canadian Citizens and Refugee Claimants at this time. Your Permanent Resident card or immigration documentation will be required to register.

For more information, please contact us at **647.354.2618** or **416.964.3883** or jumpetobicoke@ywcatoronto.org

To comply with Public Health directives and preserve the safety of clients and staff, we will be offering a combination of online, in-person and blended learning programs. Staff remains available to serve you via phone, video-conferencing or email.



NATIONAL ADVOCACY.
COMMUNITY ACTION.



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